



Pre-application conferences are always welcome and can help prevent problems or delays before they occur.

To set up a conference, or to answer additional questions, please contact Amanda Propes at:

810-785-9138 Ex. 203

Or

5447 Bicentennial Dr., Mt. Morris MI 48458

Monday-Thursday 7am-5pm

(Township office is located off Coldwater Rd., between Clio Rd. and Jennings Rd.)

Rezoning Process

- 1.) Applicant submits completed application to Zoning Analysis for review.
 - 1a.) Attach copy of any deed, contract or letter of authority which serves as evidence that the applicant has a right to petition for rezoning on the subject parcel.
- 2.) Zoning Analysis reviews for accuracy.
- 3.) If request follows guidelines for rezoning, then Zoning Analyst will schedule 3 meetings. This is a 90-day process. The first meeting is to accept the application, applicant can attend, however not necessary. The second meeting is the public hearing for the Planning Commissioner to make a recommendation to the Township Board of Trustees. A representative must be present to proceed. The third meeting is for final decision. The Township Trustees will consider the Planning Commission's recommendation and the welfare of the surrounding properties. A representative must be present to proceed.
- 4.) Zoning Analysis will send notices to residents within 300 feet of requested property and publish request in local paper.

Please note:

Application must be complete and received 10 days before the Planning Commission meeting to be placed on the next available agenda.

Planning Commission meets on the first Monday and third Thursday of the month, unless otherwise noted.

Township Board meets on the second and fourth Monday of the month, unless otherwise noted.

Timelines noted above are approximate and depend upon response time of the applicant and application submission date.

All applications are available on line at www.mtmorristwp.org