

Mt. Morris Township Park Rental Agreement

G-5447 Bicentennial Dr., Mt. Morris, MI 48458 -- Phone: 810-785-1054

Park rental fee is \$200.00 (includes \$50.00 deposit to be refunded if conditions are met below).

Day and date of reservation: _____

Person reserving the park (you must be a Mt. Morris Township resident and be able to show proof):

Name (please print): _____

Address: _____ City: _____ Zip: _____

Home phone: _____ Cell phone or an additional phone #: _____

Rental purpose: _____ Estimated attendance _____ (Can not exceed 300)

Date reservation taken: _____ Amount paid: \$ _____ MMT staff initials: _____

SPECIAL ATTENTION

- Cancellations **MUST** be made thirty (30) days before the event. Failure to cancel in a timely manner will result in your rental fee being held by the township as an administrative fee.
- After your event concludes, you are responsible for:
 - o Cleaning the picnic tables.
 - o Removing all trash & debris in and around the pavilion and surrounding areas. You are to remove the garbage bags, tie them, and place them in the dumpster.
 - o Sweeping the pavilion floor.
- You may park in designated areas only. Parking is allowed east of the fence. There will be **NO** parking near the pavilion
- Restroom key must be picked up on the Friday by 5:00 P.M. before your event. The key must be returned to the Building & Safety office by **NOON** on the 1st business day after your event.

IF YOU FAIL TO COMPLY WITH ANY RULE LISTED ABOVE, YOUR DEPOSIT WILL AUTOMATICALLY BE FORFEITED

If you have complied with all the rules, your deposit will be returned. A check will be mailed within 30 days.

I understand each of the obligations contained in this rental agreement and by signing this form; I take full responsibility for seeing that all conditions are met.

Signature: _____ Date: _____

Office: Key received: _____ Key returned: _____