



Larry Green, Supervisor
Phone: (810) 785-9138
Fax: (810) 785-2545

Brenda Ashley, Clerk
Phone: (810) 785-0817
Fax: (810) 785-1983

Patrick Haley, Treasurer
Phone: (810) 785-0818
Fax: (810) 785-1983

Trustees

Brian Baxter Gerald Deloney Jacky King Elmer Wilson

G-5447 Bicentennial Dr.
Mt. Morris, Michigan 48458
www.mtmorristwp.org

MEMO

Date: September 6, 2018
RE: Agenda Item for Monday, September 6, 2018
Hiring of Part-time Code Enforcer
To: Township Board
From: Larry Green

The committee has reviewed the hiring of a part time Code Enforcement Officer. The format that the committee decided upon is as follows:

Part time position only, three (3) days a week, with eight (8) hours a day. Pay will be \$12.00 an hour. The Township will provide a vehicle.

The Police Department has informed the township that they should have a vehicle to provide within seven (7) to twenty-one (21) days of this notification. The applicant requirements will be twenty-one (21) years of age, hold a valid driver's license, must complete and pass criminal background, physical and drug test.

A published ad will run in the Genesee County Herald starting Wednesday, September 12, 2018. Application deadline is Thursday, September 20, 2018 by 12 noon. All applications must be submitted to the Mt. Morris Township Supervisor. Interviews will be conducted and the Supervisor is hoping to have a hired individual by the middle of October with Township Board approval.

Thank You,

A handwritten signature in cursive script that reads "Larry Green".

Larry Green
LG/ap